

## **Introduction**

This statement is made in accordance with Section 54 of the Modern Slavery Act 2015 (the “Act”) for the financial year ending 31 January 2017. It sets out the steps that we have taken to identify and reduce the risk of modern slavery occurring within our business operations and/or our supply chain and demonstrates Garda World Security Corporation’s (‘GardaWorld’) commitment to continually improve its practices to combat slavery and human trafficking.

## **Organisation Structure and Business**

GardaWorld Security Corporation is headquartered in Montreal, Canada and is one of the world’s largest privately-owned security company. It is divided into various business divisions comprising: Cash Services, Protective Services, Aviation Services, Global Risk Management Services and International Protective Services. GardaWorld is a provider of security and risk management solutions in over 33 countries around the world.

GardaWorld’s UK subsidiaries required to report under the Act are members of the International Protective Services Division (GardaWorld IPS):

GardaWorld Consulting (UK) Limited, Company No: 09629915, Registered Address: The St Botolph Building, 138, Houndsditch, London, EC3A 7AR

GW Consulting (UK) Limited, Company No: 5079338, Registered Address: 1 London Bridge, London SE1 9BG and Aegis Defence Services Limited (ADSL) also t/a GardaWorld, Company No: 4341965, Registered Address: 1 London Bridge, London SE1 9BG

This statement is made by GW Consulting (UK) Limited on behalf of itself, its subsidiaries, including ADSL and its affiliates including GardaWorld Consulting (UK) Limited.

## **Supply Chains and Key Policies**

GardaWorld International Protective Services’ (IPS) supply chain relates to both the purchase of goods or services for internal use and also the purchase of goods or services procured in order to fulfil customer contracts. We have over 30 preferred suppliers who support GardaWorld IPS operations, providing goods and services such as professional services, uniforms, IT, vehicles, catering and security equipment and in some instances security services.

GardaWorld IPS is committed to ensure that there is no modern slavery or human trafficking in its supply chains (where it is envisaged the greatest risk of modern slavery and human trafficking may occur) or in any part of its business. Key codes and policies reflect its commitment to acting ethically and with integrity in all its business relationships and to implementing and enforcing effective systems and controls to ensure slavery and human trafficking is not taking place anywhere in its supply chains. Below is a brief summary of key codes and policies which direct the implementation of this desired method of conducting operations.

- **Code**

The GardaWorld IPS Code of Business Ethics and Standards of Conduct, “Code” sets out the requirements and expectations with respect to key areas of responsible sourcing, including respect of international human rights standards and the prohibition of forced or coerced labour. All suppliers are expected to comply with the principles set out in the Code. They are expected to ensure that the obligations set out in the Code are met or that there is a clear timeline for full implementation within their own organisation and their associated suppliers and subcontractors. Third parties are required to sign an associate certification confirming their compliance with applicable laws and the Code.

The Code includes an express provision on the prohibition of human trafficking.

- ***Human Rights and US Combatting Trafficking in Persons***

The respect for and protection of human rights is central to the way in which GardaWorld IPS conducts its business. The GardaWorld IPS policy on Human Rights and Professional Standards deals with respect for human rights including modern slavery and human trafficking with a Human Rights Impact Analysis conducted for each region of operations in which GardaWorld IPS operates and every project that we deliver.

This comprehensive human rights policy and risk assessment procedure, supported by our due diligence procedures for suppliers and strategic service providers, pay attention to matters related to human trafficking. The procurement policy ensures that all new vendors are assessed (which assessment extends to human trafficking), in order to ensure compliance with GardaWorld IPS's applicable policies and procedures.

The employment of migrant labour is occasionally necessary when the availability of appropriately skilled local labour is scarce. It is recognised that in seeking better work opportunities and livelihoods for their families and future, migrant workers are often outside the legal protection of their countries of national origin which can make them vulnerable to abuse and exploitation. GardaWorld IPS has stringent provisions on anti-trafficking and training is provided to all staff. Policies are based upon the principles derived from protection and respect of human rights and the requirements of the US Combating-Trafficking in Persons regulations. Policies cover the use of recruitment agencies, accommodation standards and provide clear employment terms and conditions to help protect all staff (including those who are working away from their home country and the legal protections that this should otherwise provide them). Employment is freely chosen with no use of forced, compulsory, bonded, indentured or child labour. All staff, including migrant workers are offered roles under terms which have due regard to their health and safety, equality and dignity. Policies are developed to safeguard migrant workers from unscrupulous recruitment practices and help to prevent and manage any risks arising from their employment.

- ***Whistle-blowing***

GardaWorld IPS believes the best way of maximizing the potential of individuals is to create a work place environment where employees are valued and able to perform to their fullest potential. Minimizing workplace conflict is essential to this process, GardaWorld is therefore fully supportive of our employees who wish to raise concerns or questions regarding the performance of their duties.

To encourage transparency GardaWorld IPS has an anonymous whistle-blowing policy, briefed as part of on boarding and pre-deployment training, with the policy available on the intranet and held in hard copy at those locations where access to a computer may not be so readily available. Such policies also ensure effective policing from internal sources, providing an even more comprehensive deterrent to any practices of modern slavery and trafficking. The whistle-blowing policy is available via the GardaWorld website for all third parties to access. Whistle-blowers are encouraged to raise concerns through their management. If a concern relates to their manager the HR Senior Manager's details are listed on the policy, as well as an email address and hotline number. Once a complaint has been received, investigations are conducted internally and whistle-blowers are kept up to date as their complaint progresses. Disciplinary action may arise from a whistle-blowing complaint. The Oversight Board, or where the Oversight Board may be conflicted the Ethics Committee, will decide how to act in relation to a reported incident. Whistleblowing complaints are also reported to GardaWorld Security Corporation's Governance Committee.

Whistle-blowers are entitled to submit anonymous concerns under the strictest level of confidence. Under no circumstances is a whistle blower at risk of retaliation from GardaWorld.

- ***Grievance procedure***

GardaWorld IPS implements a comprehensive grievance mechanism. Grievances from all parties whether internal, external, individuals or companies via email, our hotline or a submission of an online form available on our website,

are dealt with through the complaints handling system.

Once received the complaints handler logs the complaint in a database and categorises the complaint as either employee, customer, subcontractor, external or whistle-blowing. The complaints handler works closely with the legal team and ensures all complaints are acknowledged within five working days and closes out complaints as soon as possible. If a complainant is not content with the outcome of a complaint they have the right to appeal. The Oversight Board and Ethics Committee oversee all complaints. The Oversight Board meets quarterly to discuss any concerns that may have been raised. The meeting is conducted by the compliance team, senior management, the COO and is overseen by the General Counsel. The Oversight Board provides corporate governance at the highest level of business operations reviewing practices, analysing the data within the business to assess performance and trends (including recruitment, incident, audit data, etc.).

The procedures described above mitigate the risk of slavery and human trafficking.

### **Due Diligence and Supplier Adherence to GardaWorld's Values**

GardaWorld IPS has zero tolerance to slavery and human trafficking. To ensure all those in its supply chain and its contractors adhere to company values there is a rigorous supply chain compliance programme.

GardaWorld IPS reserves the right to audit any of its suppliers and their subcontractors to confirm that the requirements set out in GW-COR-PUR-FOR-019 Vendor prequalification and GW-COR-PUR-FOR-021 Vendor assessment/risk rating forms (as a form of due diligence) have been met. Suppliers confirm that any failure to allow an audit may result in the termination of any supply contract. If an audit identifies levels of noncompliance with the Code or the supply contract, the supplier will be required to provide a detailed remedial action plan. If the supplier refuses to comply with the action plan GardaWorld IPS is likely to terminate the relationship.

In addition, and in support of this requirement there is an internal audit system (to provide assurance of):

- regional management audits of every project (Quarterly)
- internal audit (a minimum of one every 18 months) on each region including projects by the Compliance and Assurance Team
- oversight of the audit processes by the Oversight Board to ensure adherence to the GardaWorld standards and maintaining focus on the key risks to our business.

### **Training**

To ensure a high level of understanding of the risks of modern slavery and human trafficking in our supply chains and the business, GardaWorld IPS provides training to staff, highlighting these matters in the conduct of business. This training takes the form of online courses featuring multiple choice questions at the conclusion of each module, which are required to be completed in order to successfully complete the training, together with training presentations being delivered. Training is provided to all new starters (cascaded through the business) and then refreshed on an annual basis.

### **Effectiveness in Combatting Slavery and Human Trafficking**

GardaWorld IPS has an integrated business management system which is independently certified to ANSI/ASIS PSC.1-2012 standard, as well as being awarded ISO18788:2015, OHSAS 18001:2007, ISO 14001:2015 and ISO 9001:2015 by a UKAS accredited certification body.

The standards ANSI/ASIS PSC1-2012 and ISO 18788:2015 contain specific requirements for a business to demonstrate that it complies with all pertinent legal obligations and effectively mitigates any risk of slavery and/or human trafficking. External certification requires regular and independent audit of working practices, policies, procedures and training thereby providing further assurance of the reduced risk of slavery and human trafficking.

**Further Steps**

Following a review of the effectiveness of steps taken to ensure that there is no slavery or human trafficking in supply chains the company will take the following further steps to combat slavery and human trafficking in the coming year, in order to ensure the residual risk is minimised: (i) further enhancement of the supplier due diligence process; (ii) more frequent audits and continual checks of supplier due diligence results and risk status to confirm continued compliance; and (iii) develop an overall supplier code (based upon the principles of the Code), to provide a specific framework when engaging suppliers.

**This statement is made pursuant to section 54(1) of the Modern Slavery Act 2015 and constitutes on behalf of Garda World Security Corporation and GardaWorld Consulting (UK) Limited and all other subsidiaries on slavery and human trafficking statement for the financial year ending 31 January 2017.**



Oliver Westmacott  
President and COO

**For and on behalf of GW Consulting (UK) Limited**

**Date: 31 July 2017**